

## ANNEX B.1 - key informant interview guide for usaid

### **General Instructions:**

This instrument will be used for key informant interviews with USAID. The evaluation team will conduct the KII via ZOOM.

Before starting the KII, facilitators are requested to send a copy of the INFORMED CONSENT FORM (Refer to Annex C) to the participants and verbally seek the respondents' consent. Upon confirmation of intent to participate, ask the participants to attach their electronic signature and send back the completed form. Do not start without the completed form.

Except when internet connectivity is a problem, please request participants to turn on their cameras for recording purposes. At the minimum, the cameras should be turned on: at the beginning, end, and when the participants speak. Turning cameras on will verify the speaker.

As a reminder, participants should mute themselves while someone is talking.

### **OPENING**

Good morning/afternoon. Thank you for joining us today. Your participation is essential to determine the extent of achievement on the outputs and outcomes of SURGE.

I am Dr. Nic Agustin. We are external evaluators supporting the Panagora Group in the conduct of the evaluation on SURGE. Dr. Ginny Santiago, Mr. Nick Baoy, and Mr. Senen Dizon will be joining us.

We will be recording our session. You will need to accept the recording before you are allowed to continue. We will now begin recording.

May I clarify at this point if you have submitted a signed Informed Consent Form and retained a signed copy? If not, may I request you to exit the session and e-mail us your signed consent form? You may re-enter once we receive the form.

I wish to reiterate that your participation in this KII is voluntary, and you may opt out. You do not have to answer every question if you do not wish to. Should you opt-out, we will strike from our records all statements made by you.

For those who will continue with us, we wish to assure you that our conversation will remain confidential and will be discussed only within the research team led by Ramon Noriel Sicad of the CLAIMDev team. Should we use any of the statements you made in our report, we will seek prior approval to do so. You may then inform us whether you would like the information stricken or included in the report and whether or not you would like the information to be attributed to you.

Our KII for today should last no more than 90 minutes. Should our conversations be animated, we will interject with time checks.

We ask that you keep your cameras on for documentation purposes. Should you experience connectivity problems, we request that the cameras be turned on at the beginning and end of the session, at least when you speak.

Do you have any questions?

Now that we have addressed all questions, we will now start our session.

## **KII QUESTIONS**

1. What activities/interventions conducted by SURGE contributed significantly to achieving higher-level development goals (e.g., CDCS, CDI, PFG)? Please give at least five (5) and explain their relevance. (1.1) Were there opportunities to achieve this (1.1.4)
2. Based on your opinion, to what extent has SURGE contributed to achieving the development objectives of CDCS (previous and current), CDI, and PFG? Please give specific and concrete examples. (1.1.1) Were there opportunities for SURGE to achieve this? (1.1.4.1)
3. To what extent has SURGE contributed to the DO1 (broad-based and inclusive growth accelerated and sustained) and DO2 (environmental resilience improved)? (1.1.1.1)
4. What specific international development commitments of the Philippines has SURGE been able to support? Please provide examples and discuss their relevance. 1.1.2 (for example, the Sustainable Development Goals and the Paris Agreement on Climate Change). Were there opportunities to achieve this? (1.1.4.2)
5. How would you describe the appropriateness, significance, and relevance of the SURGE design with the policy of USAID on urban resiliency and WASH? (1.1.3)
6. Are there opportunities for replicating successful SURGE interventions in the future? (3.4)
7. Are there national or local government plans to replicate or expand any of the SURGE interventions in the future? (3.4.1)
8. Are there plans by USG to expand or replicate any of the SURGE interventions in the future? (3.4.2)

## **CLOSING**

We wish to thank you for your active participation in this KII. We appreciate the time you have taken to be with us today to contribute to an honest evaluation of the interventions concerning the SURGE activity. We have learned a lot from our session.

We wish to remind you that our session today will be held in the strictest confidence. We will contact you in the future should we use any of the statements you made in our report.

Continue to keep safe. Mabuhay ang Pilipinas.

We will now end the recording.