

INFORMED CONSENT FORMS FOR KII AND FGD SESSIONS

PANAGORA GROUP

11th Floor Ramon Magsaysay Center
Roxas Boulevard, Manila

RESEARCH PROJECT:

SURGE Evaluation in support of the USAID CLImDev project in the Philippines

RESEARCHERS:

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A. PURPOSE AND BACKGROUND

The PANAGORA GROUP is conducting an evaluation of the SURGE activity under the USAID CLImDEV project in the Philippines. In this regard, we, under the supervision of Ramon Noriel Sicad, would need to help to determine the effectiveness of the interventions undertaken by ICMA to achieve SURGE goals. You were selected as a possible participant in this study because of your personal experience in the SURGE activity.

B. PROCEDURES

If you agree to participate in this evaluation study, the following will occur:

- You will be asked to share information in your official capacity as a representative of your organization. This includes the number of years you have assumed your role in the organization.
- The KII/FGD shall run no more than 90 minutes
- We will facilitate the KII as a team
- The KII/FGD shall be recorded in audio and written form

C. RISKS

Due to the delicate issues surrounding the evaluation of effectiveness, you may feel uncomfortable or embarrassed. Should, at any time, you feel a need to withdraw from the conversation, please let us know so that you can be excused. You are not required to give an explanation for your withdrawal. If, at any time, you want to correct any statement that you had shared, please let us know as well so that the statement can be stricken.

D. CONFIDENTIALITY

The records from this evaluation will be kept as confidential as possible. The access to the audio and written files shall be password secured. It will be accessed only by the evaluation team. The files will be retained for a period of five years, after which it will be destroyed.

Do note, that we may use some of your statements in our report. If we should do so, we will not provide individual identities. You will be allowed to review verbatim statements and can withdraw the comment if you so wish.

E. BENEFITS OF PARTICIPATION

There will be no direct benefit to you from participating in this evaluation study. The anticipated benefit of your participation in this study is your contribution to future activities in support of second-tier city development that will help uplift the economic conditions in the cities, in particular, and the country, in general.

F. VOLUNTARY PARTICIPATION

Your decision whether or not to participate in this study is voluntary and will not affect your relationship with Panagora Group. If you choose to participate in this study, you can withdraw your consent and discontinue participation at any time without prejudice.

G. QUESTIONS

If you have any questions about the study, please contact Ramon Norial Sicad at norielsicad@panagoraphilippines.net.

CONSENT

YOU ARE MAKING A DECISION WHETHER OR NOT TO PARTICIPATE IN AN EVALUATION STUDY. YOUR SIGNATURE BELOW INDICATES THAT YOU HAVE DECIDED TO PARTICIPATE IN THE STUDY AFTER READING ALL OF THE INFORMATION ABOVE AND YOU UNDERSTAND THE INFORMATION IN THIS FORM, HAVE HAD ANY QUESTIONS ANSWERED, AND HAVE RECEIVED A COPY OF THIS FORM FOR YOU TO KEEP.

Signature _____ Date _____